

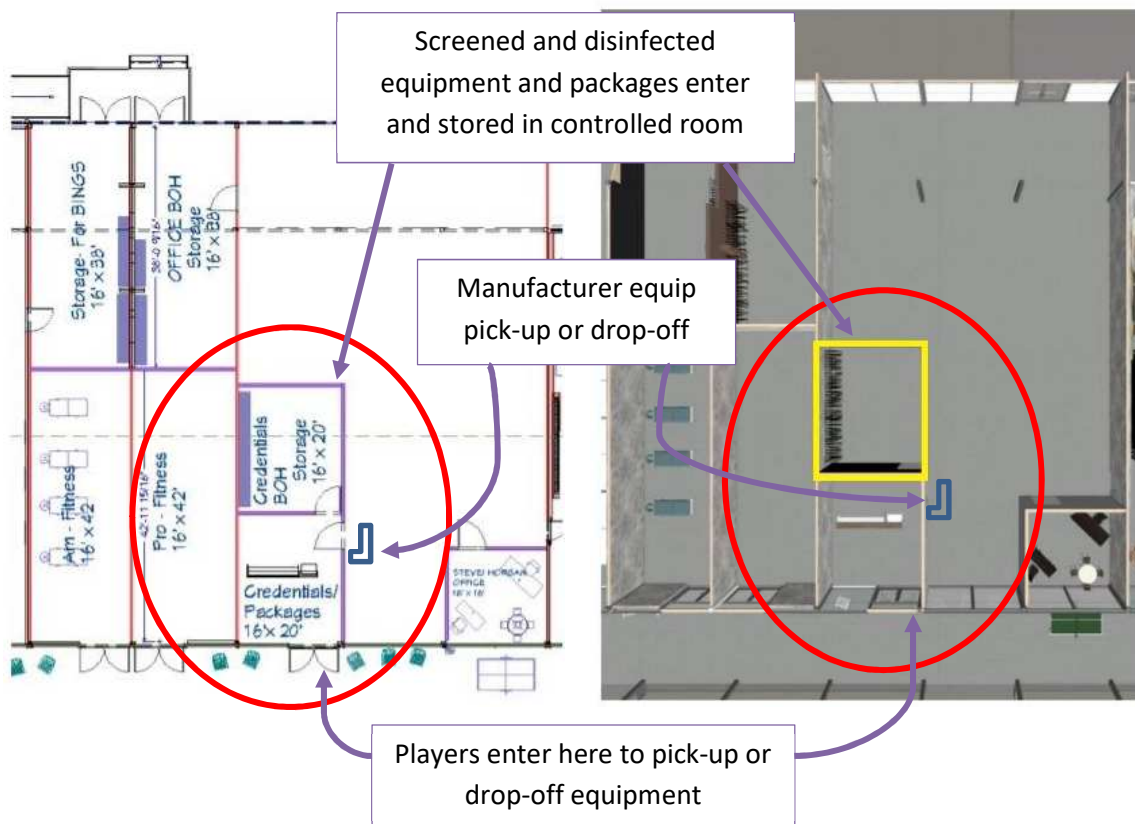


Return to Golf

Proposed equipment pick-up and distribution

In an effort to minimize touchpoints between players and manufacturers, we recommend the first four tournaments create a dedicated equipment/package receiving and distribution center on property. The distribution center will ideally be situated around or near the manufacturers' trailers.

As an example, we reference the package distribution desk at AT&T Pebble Beach (see below). Each distribution center should have a storage room lined with wire shelving and labelled alphabetically by player last name to store equipment. There should be a dedicated receiving/distribution area, accessible only to players and a separate receiving/distribution desk for the manufacturers.



A golf learning center building with a reception room and separate hitting bay(s) would be an ideal for this setup. If no permanent space is available, a temporary office trailer could be utilized so long as there is a separate small office available for use as the player pick-up/drop-off. The larger office space would be utilized as the storage area.

Location:

- Ideally, the distribution center would be located close to the manufacturers' trailers



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Sanitation protocols:

- Ensure ample hand sanitizer stations are available
 - Inside each entryway
 - In storage room
 - On distribution desk(s)
- Distribution room floor should be labeled in accordance with social distancing guideline (6' clearance between spots with arrows to indicate traffic flow)
- Have security/volunteer stationed at player entrance to managed access and prevent overcrowding
- Distribution personnel, will perform disinfecting protocols (e.g., wipe down/spray equipment before storing)
- PPE
 - While not required, TOUR will highly encourage anyone on-site who is able, to wear a mask if it does not interfere with day to day responsibilities. Wearing a mask, social distancing, washing your hands and avoid touching your eyes, face and mouth are always encouraged.

Recommendation for equipment packages for players: Items normally shipped to the golf course and delivered via locker room drops will now be delivered to the distribution center. Manufacturers are asked to review the latest information available for shipping companies to make sure that shipping services have not been delayed or interrupted during the pandemic. Label packages prominently, in attention to each individual player.

Process for packages shipped to tournament:

- Tournament receives and executes normal security protocols (i.e., package screening, bomb dogs, etc.)
- Once packages have been properly screened, they will be delivered to distribution center
 - Distribution personnel, will perform disinfecting protocols (e.g., wipe down packages)
 - Packages stored, ready for distribution

Recommendation for on-course equipment servicing and distribution: Items normally picked up on course or practice facility and delivered to players directly or player locker room will be delivered to the distribution center. *Reminder: Manufacturer access to locker room, practice facility and inside the ropes will be restricted.* Players and manufacturers should communicate to coordinate pick-up and drop-off at equipment distribution center.

Process for soft/hard goods distribution and equipment servicing on-course:

- Manufacturer or player delivers goods to distribution center
 - Distribution personnel follows labeling procedures to ensure correct player information is collected
 - Distribution personnel performs disinfecting protocols (e.g., wipe down/spray clubs, boxes of golf balls, golf shoes, etc.)
- Goods stored, ready for player/rep to pick-up
- Player/manufacturer picks up goods at respective area in distribution center
- Equipment servicing will be performed at manufacturer trailers
 - Once completed, the process above is repeated for delivery back to player



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- No clubs, soft goods, etc., should be exchanged on the golf course or at the equipment trucks. This will help ensure proper sanitation procedures are being used and limit personal contact.

On-site Communication:

- How would communication process work to let players know they have a package?
 - Manufacturers will manage outreach to players regarding equipment drop and pick-up at distribution center.
 - Tournament to setup a monitor outside of the distribution center that indicates player name and number of packages waiting.